

Assessment Center Year End Report

2018-2019

Presented by Retired Chief A. Woo

President Martin, Board of Directors, Executive Director Fitzgibbon;

The assessment Center and Oral Board program teams have completed another successful year. From January 1, 2018 through the end of the year, the assessment and oral board teams completed 81 assessments or oral boards. The assessment center is still the most popular product, accounting for 78 of the completed processes.

Year to date, we have completed 36 assessments or oral boards, have an additional 20 dates scheduled and are in discussion with at least 5 agencies to administer their processes. Of the completed and scheduled processes, 5 are for new clients, or agencies we have not provided assessment services for in the past. These processes account for 227 individual candidates that have been assessed or participated in an oral board process.

Operationally, we completed purchase of a new printer and have had to replace a couple of the original cameras. We have also been able to accommodate the administration of multiple smaller processes on the same date; enabled by the commitment of existing oral board and assessment team members.

We also introduced some small price increases of \$200.00-\$300.00 dollars per assessment. This additional revenue was necessary to address the increasing costs of lodging and other associated costs. We suspect that these increases will suffice for at least 3-5 years. The cyclic nature of promotions makes it difficult to project future needs and demand for service for the upcoming year. However, based on the referrals of our long standing customers, we anticipate that the business will remain on par with past years.

Respectfully Submitted,

Retired Chief Al Woo